

**Notes from the Work Session with Bollig Engineering  
Monday, March 10, 2025 at 6:00 PM at City Hall**

Brian Caffin from Bollig Engineering presented their needs assessment to the Council based on meetings with City Staff. The Council discussed their future projects for the city and the priority list of them. Bollig will be submitting up to two Congressionally Directed Spending Applications on behalf of the City for a new fire hall. An application for a water project to replacing old water mains and an application for a fire hall with the fire hall being the priority project. Work session ended.

**Minutes of the Regular Meeting of the Bird Island City Council  
Monday, March 10, 2025 at 7:00 PM**

Members present: Sander, Lingl, Leach, Schneider

The meeting was called to order by Mayor Sander.

A motion was made by Lingl and seconded by Leach to authorize payment of the claims and to approve the minutes from the last regular meeting. Passed unanimously.

**Ball Park** Mike Nagel discussed the land use permit submitted on behalf of the BOLD Baseball Association to move a donated building on to the City's ballpark complex. The building will be used to display historical baseball memorabilia and awards. A motion was made by Lingl and seconded by Schneider to table the land use permit for the BOLD Baseball Association until the April meeting. Passed unanimously.

**Law Enforcement** Deputy Brayden Ortloff reviewed the quarterly report with the Council. The blight property list will be updated.

**2024 Audited Financial Report** Sara Oberloh, CPA with Oberloh & Oberloh, Ltd. was present to review the Audited Financial Report for the year ended 12/31/2024. Because the City's population is under 2500, we are allowed to report on a cash basis, which is different than the accounting principles generally accepted in the U.S. Management and Auditor responsibilities were identified, and no material misrepresentations were noted. No legal compliance issues were found and two internal control findings were cited (same every year die to limited staff). The financial reports in the audit were reviewed. The unassigned General Fund balance at year end was 134.9% of the subsequent year's budgeted disbursements, which is above the State Auditor's recommendation. A motion was made by Lingl and seconded by Leach to approve the 2024 Audited Financial Report as presented. Passed unanimously.

**Nuvera Fiber Internet** Kathy Lund, representing Nuvera, was present to discuss their plan to expand fiber internet to the City of Bird Island. Residents will receive information from Nuvera about opportunities to connect and plan fees.

**Learning Funhouse Lease** Mark Glesener from The Learning Funhouse was present to ask the Council to consider a deferment of their monthly lease payment of \$600 for the remaining 9 months of the year. A motion was made by Lingl and seconded by Leach to approve the deferment of The Learning Funhouse lease for 9 months. Passed unanimously

**Ball Park Contract** The Council reviewed the Ball Park Complex Contract (same as last year) with BOLD

School and BOLD Baseball Association. A motion was made by Schneider and seconded by Leach to approve the Ball Park Complex Contract as presented. Passed unanimously. BOLD School offered to sell the junior varsity ball field property to the City for a \$1. The Council decided to table the discussion until the April meeting.

Public Works                      Woelfel reviewed his monthly report with the Council. Street sweeping and tree trimming is currently being done along with lead/copper service water line inspections. Woelfel and Ahl are updating the wellhead protection plan.

Joint Seal Coat Project                      The Council decided to not collaborate with Olivia in a joint seal coat project for the current year.

Spring Clean-up                      A motion was made by Lingl and seconded by Leach to approve the Spring Clean-Up flyer as presented. Passed unanimously.

Maintenance Supervisor Position                      Multiple applications/resumes have been received, therefore, the Maintenance Supervisor position will be advertised until the end of March with interviews beginning the first week of April. The potential start date for the new hire could be May 1<sup>st</sup>.

Meeting adjourned.  
Tracey Ahl, City Administrator