

**Minutes of the Regular Meeting of the Bird Island City Council
April 9, 2018 at 7:00 PM**

Council members present: Sander, Seidl, Prokosch, Engelmann, Wolff

The meeting was called to order by Mayor Sander.

A motion was made by Prokosch and seconded by Wolff to authorize payment of the claims and to approve the minutes from the last regular meeting. Passed unanimously.

A motion was made by Engelmann and seconded by Prokosch to approve a land use permit for Logan McNamara to construct an addition to his home. Passed unanimously.

**10th Street North
Drainage**

A drainage problem has been identified on 10th Street North (gravel road) adjacent to the 210/230 properties. The pooling of water is being perpetuated by the location of the mailbox and the reshaping of the 210 driveway. The ideal situation would be to pave the road and construct curb & gutter to direct the storm water. Since the adjacent property owners have not been in favor of this alternative, Woelfel proposed adding CBs/manholes to the existing 8' PVC system at an estimated cost of \$1800 + city labor. For this improvement to be effective, the mailbox must be moved to another location, to be determined by the Post Office. A motion was made by Engelmann and seconded by Seidl to table discussion for Woelfel to discuss the proposal and mail box issue with the Post Office and affected property owner. Passed unanimously.

Lift Station Pumps

With the purchase of two new lift station pumps, the Council on 11-13-17 voted to trade-in or sell one of the pumps being replaced. Woelfel is proposing to keep both replaced pumps, using one as an emergency bypass pump and the other as a backup/spare. It would cost approximately \$3100 to install the pump in a manhole by the lift station and to provide power to the site. There was concern regarding the effectiveness of pumps that remain unused for long periods of time. The recently approved "emergency bypass pumping" policy may also need to be amended, Engelmann will meet with Woelfel to further discuss the proposal. A motion was made by Engelmann and seconded by Prokosch to rescind the vote to trade-in/sell one of the pumps to allow for further investigation on repurposing the pump. Passed unanimously.

**Social Media/
Website/Computer
Use Policies**

Following a visit by the City's LMCIT Loss Control Consultant, recommendations were made for the City to adopt the following policies:

1. A Social Media Policy that addresses the posting of City business/information on personal social media accounts.
2. A policy that outlines the content, editing and authorized editing personnel for the City's website.
3. A Computer Use Policy that will help ensure the proper use of city owned computers.

A motion was made by Engelmann and seconded by Wolff to adopt all three policies, as presented. Passed unanimously.

**DNR Water Supply
Plan**

The DNR recently approved the City's Water Supply Plan that was submitted in October 2017. The Plan includes a water supply system description/evaluation, emergency preparedness procedures and a water conservation plan. A motion was made by Prokosch and seconded by Engelmann to adopt the plan, as approved by the DNR. Passed unanimously.

**TOMF Electronic
Sign**

The TOMF is allowing the Lion's Club the use of its portable electronic sign for 49 weeks of the year. Locations along Hwy. 212, preferably with available power are being researched. The City may be asked to pay the \$10 - \$15 monthly electricity bill. Provided permission is granted by UFC management, Wolff suggested the use of UFC's property adjacent to Hwy. 212, with the thought that the sign could be used to post current market prices. Someone will also be needed to update the sign on a regular basis. A Lion's Club Committee has been established to research ideas and make a recommendation.

**Meeting adjourned.
Deb Lingl, City Administrator**