

**Minutes of the Regular Meeting of the Bird Island City Council
November 14, 2016 at 7:30 PM**

Council members present: Erickson, Hansen, Engelmann, Sander Wolff

The regular meeting was called to order by Mayor Erickson.

A motion was made by Sander and seconded by Engelmann to authorize payment of the claims and to approve the minutes of the last regular meeting and land use permit for Gaylord Johnson (storage shed).

Passed unanimously.

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| 13 th Street
Project & Lighting | Regarding new street lights on 13 th Street, the Council confirmed the plan to add three lights at this time; one at Grove Ave., one at Ash Ave., and one south of Tersteegs. The Council may consider an additional light in the future when more lots have been sold. Regarding construction of the street, Duinink Inc. has completed construction this year, with the final wear course to be completed next year. City staff has some backfilling of curbs to complete and a contractor will be hired to complete dormant seeding before the ground freezes. There was concern with the amount of time City staff spent on 13 th Street, and a suggestion was made to utilize outside contractors in the future. |
| Street Repairs | Curb & gutter replacement and asphalt patching was completed in identified areas of town. Discussion continued regarding the streets in disrepair due to heaving and broken asphalt. Staff had previously been instructed to cut out the problem areas and fill in with gravel or millings before winter. According to Woelfel, the excessive amount of mowing this year and lack of available on-call staff, have delayed some work. Woelfel also stated that millings from the asphalt patching project have been delivered to Sunrise Ave. and more millings have been ordered from Gravel Express. Woelfel also reiterated his concern with garbage trucks damaging the streets, and that the front axle weight of the trucks should be verified. Don Williamson, West Central Sanitation, will be contacted. It was suggested to plan repairs/reconstruction of streets based on a higher front axle weight. |
| Storm Water
Infiltration | No progress has been made by City Staff to locate possible inflow of storm water into the sanitary sewer system. MRWA can help with smoke testing. Discussion continued on the possible need for more on-call help. If the Council were to hire more on-call help, it was suggested to advertise the position, which would require a job description be formulated. Woelfel was asked to compile a list of jobs where on-call help would be utilized. Recognizing the need for additional help in the spring/summer, the Council approved the hiring of someone, at their July 11, 2016 meeting, to assist with mowing/painting etc. The position will be advertised early next spring. It was also suggested, if need be, certain jobs be hired out to appropriate contractors. |
| Library Drainage | Due to the issue with storm water pooling on the north side of the Library building, it was suggested that the City hire an excavator contractor or landscaper to reshape the ground so that water drains away from the building. Mayor Erickson will discuss the issue with John Jacobs. |
| Safety Grant | The City was awarded a \$9900 Minnesota Safety Grant to pay ½ the cost of a Spin Doctor valve exerciser & equipment. This type of equipment has been recommended by the City's Loss Control Consultant, and will help with initiation of an adequate and safe |

valve exercising program. A motion was made by Engelmann and seconded by Hansen to approve acceptance of the Grant. Passed unanimously.

- Active Living Plan The Active Living Plan Committee held their first meeting on October 17th at 4:00 PM at City Hall, and will continue to meet on the 3rd Monday of each month at the same time, same location. The purpose of the plan is to encourage all age groups to walk and bike more in the community. Public Works employees and Council members are encouraged to attend the meetings if they are able.
- Resolution 5-16 The five-year Joint Powers Agreement with the State Bureau of Criminal Apprehension is up for renewal by adopting Resolution 5-16. The Agreement allows the City's Attorney and Police (Renville County Sheriff's Department) to utilize systems and tools available over the State's criminal justice data communications network. A motion was made by Engelmann and seconded by Wolff to adopt Resolution 5-16, approving the Joint Powers Agreement. Passed unanimously.
- 2017 Township Fire Contracts A motion was made by Engelmann and seconded by Hansen to approve the 2017 Township Fire Contract Agreements with no changes from 2016, other than a \$5 increase in the per section standby fee. Passed unanimously.
- Farm Contracts A motion was made by Engelmann and seconded by Sander to approve the 2017 Farm Contracts with Dick Eiler (no change from 2016) Passed unanimously.
- Learning Funhouse Lease The annual lease agreement with The Learning Funhouse was discussed. A motion was made by Sander and seconded by Hansen to approve the 2017 Lease Agreement with a monthly rent payment of \$550. Passed unanimously.
- Building Code Enforcement Contract A motion was made by Engelmann and seconded by Hansen to approve the 2017 Building Code Enforcement Program Contract with 101 Development Resources, the same as 2016. Passed unanimously.
- Election Results Acting as Canvassing Board, a motion was made by Engelmann and seconded by Hansen to certify the following election results: Total voters: 551; Mayor: Julie Sander – 490, Write-ins – 12; Two Council Members: Neal Prokosch – 501, write-ins – 64, Bob Seidl having the most write-in votes of 22. Passed unanimously. Since Bob Seidl has declined the Council seat, Mayor-elect Sander asked to other Councilors to bring two candidate's names to the next Council meeting.

Meeting adjourned.

Deb Lingl, City Administrator