

**Minutes of the Regular Meeting of the Bird Island City Council**  
**August 8, 2016 at 7:30 PM**

Council members present: Sander, Erickson, Hansen, Wolff, Engelmann

The meeting was called to order by Mayor Erickson.

A motion was made by Engelmann and seconded by Wolff to authorize payment of the claims and to approve the minutes of the last regular meeting. Passed unanimously. A motion was made by Engelmann and seconded by Sander to approve the land use permit for Craig & Corrie Jennissen (deck/porch addition). Passed unanimously.

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| Rehab Wraps Addition                 | Jesse Hopkins, Rehab Wraps, was present to submit a land use permit application and plans for a 30' x 60' Addition, to be built west of their existing building, with a 22' front setback and 0' setback to the west. The property has been surveyed and the adjacent property owner to the west has verbally approved the setback variance. MnDOT has agreed to the front setback and has also given verbal permission for a driveway access to Highway 212. A motion was made by Engelmann and seconded by Sander to approve the land use permit for the addition, provided written approval is obtained from Al Lidbeck for the 0' setback and the front line-of-sight setback. All voted in favor except Hansen who abstained.   |
| Sunrise Pavement Repairs             | Three bids were received for both design types (Residential vs. 9-Ton) and all three options for repair areas to Sunrise Avenue. The lowest quotes were received from Duinick, Inc. which vary from \$8914.10 to \$63,108.10. It was also mentioned that there are other areas in town that need repairs, and discussion took place as to how much money should be spent to repair roads that are planned for total reconstruction in the near future. It was suggested to possibly mill off the problem areas, or the whole streets that are planned for reconstruction, and place the millings back on the road. A committee of Woelfel, David Palm and the appointed "street" representatives will meet, paint problem areas, and return to the Council with recommendations. The Council discussed hiring the City's Engineer to prepare a preliminary engineering study for future utility and street improvements, per recommendations and the Capital Improvement Plan. Road conditions will be discussed next meeting with Jon Mitchell (RRRSWA) and Don Williamson (WCS). |
| Pesticide Applicator Licensing/Wasps | Dustin Lynch took the pesticide applicator exam last week and is waiting for the test results. The Office continues to receive complaints regarding the ground wasp problem at the Main Street Park. Staff has been using a Dawn dish soap/water mix in the visible wasp holes, and has been monitoring the Park on a regular basis. It was suggested to try ammonia and/or consult with the company that is spraying for mosquitoes in the City.  |
| Fire Hall Electrical                 | To comply with a recommendation from the City's Loss Control Consultant, a quote of \$900 was received from Dave's Electric Inc. for labor and materials to install outlets for radios and 5 outlets on retractable cord on existing circuits. A motion was made by Engelmann and seconded by Hansen to accept the bid of \$900 from Dave's Electric to do the electrical work. Passed unanimously.  |
| Library Building                     | Following a recent large rainfall event, water got inside the Library building due to the gutter apron coming loose and the gutter overflowing. Materials (\$539.30) and labor (\$640) estimates to rectify the situation were obtained from Country Wide Lumber and   |

Elfering Construction. A motion was made by Hansen and seconded by Engelmann to accept the two bids and to authorize the work be completed. Passed unanimously. The City's Insurance Agent will be consulted to check for possible damages and to file a claim, if warranted.

Preliminary 2017 Budget/Levy A preliminary 2017 proposed budget and levy was submitted and reviewed. The proposed 2017 levy includes a 2.1% increase from 2016. As the Water Fund continues to decline, it was suggested to increase the user rates. A resolution will be prepared for a rate increase effective 1-1-17. A decision regarding the 2017 proposed budget/levy will need to be made at the next regular meeting.

Active Living Plan Team The SHIP Coordinator is requesting that the City appoint 5-8 people to serve on a team that will help develop an Active Living Plan. The team will meet once a month for about six months. Mid-MN Development will write the plan. A list of possible team members was suggested. Staff will make contact to develop a team.

Meeting adjourned.  
Deb Lingl, City Administrator