

**Minutes of the Regular Meeting of the Bird Island City Council
February 12, 2018 at 7:00 PM**

Council members present: Sander, Wolff, Engelmann, Seidl, Prokosch

The meeting was called to order by Mayor Sander.

A motion was made by Prokosch and seconded by Engelmann to authorize payment of the claims and to approve the minutes of the last regular meeting. Passed unanimously.

- Open Forum** Carl Desrosiers, 860 Hwy. Ave., was present to request that the City allow him to make payments on a delinquent water/sewer bill, allowing the water services to be turned back on. The water services were disconnected due to nonpayment, and the delinquent bill was certified to the County Auditor-Treasurer for collection with taxes; therefore, payment needs to be made to the County. The property taxes would need to be paid in full for the City to receive the full delinquent amount due. Water services cannot be turned on until the bill is paid in full. Desrosiers was also cautioned by Law Enforcement that using the City sewer services, without paying for that service, constitutes theft.
- Law Enforcement** Sheriff Hable introduced new Deputy Brady Nesburg, and provided a “2017 Year in Review” report that included the number/type of calls for service, number/type of crimes/incidents, 911 call data, County jail data/information, Drug Task Force/SWAT information, number of permits to carry & predatory offenders, and information on the Drug Take-Back, Crime Stoppers & UAS programs. In response to the City’s request to have the Sheriff’s Department lock the warming house/burn site at nights, Hable stated that they won’t always have a Deputy in town at the necessary time. It was suggested that the City pay a neighbor (or other person who may be interested) to lock the warming house at night. Regarding “jake braking” and “Noise Ordinance Enforced” signs, the practice of “jake braking” is against MN law and can be ticketed. MnDOT will charge \$965.95 per sign to purchase and install “Noise Ordinance Enforced” signs. There is currently a sign on the west end of town. The Council again discussed the possible benefits, if any, of requesting that MnDOT complete a speed study, which involves a MnDOT rep. coming out to the site with a radar gun and documenting speeds. Chances are unlikely that MnDOT would then reduce the speed on the west end of town. Speeding is more frequent on the east end of town where there are no residents and buildings are farther from the road. Flashing speed limit signs were also discussed. MnDOT has to funds for these signs, but Cities can purchase their own (\$2000-\$3000).
- Shared Technical Rescue Team** There was a county wide meeting held on 1-30-18 to discuss the possibility of organizing and funding a Renville County Shared Technical Rescue Team. A Committee is being formed, preferably two from each city (Administrator & Mayor, if possible), that will meet to further explore the feasibility and funding of such a team. There appears to be a need for this type of specialized team, and there are Bird Island firefighters interested in participating.
- Watermain Loop Project** Ten bids were received for construction of the watermain loop improvements, with the low bid of \$419,399.47 coming from R&R Excavating, Inc. A motion was made by Engelmann and seconded by Prokosch to accept the low bid and award the project to R&R Excavating. Passed unanimously. The City was awarded a \$355,200 PFA grant to help fund the project.

2018/2019 Street/Utility Improvements	David Palm, Bolton & Menk, Inc., presented the 90% complete plans for the 2018/2019 Street & Utility Improvements, Sidewalk replacement/removal will be based on the City's current sidewalk maintenance policy, except service sidewalks to homes, which will be replaced. Streets on 6 th /Cherry/5 th will all be 45' wide, Sunrise 40', and 1 st Street 41'. Because of the trenching in the storm sewer on 6 th Street, some trees will need to be removed. City staff or a hired contractor will take down the trees. The Council discussed the sharp curve on Sunrise to Northstar Drive, and how to reconstruct allowing for garbage trucks to turn around, including a concrete driveway into the City Park property. Staff will discuss further with Palm. Drainage on Ash Ave. was discussed, including the installation of sheet drain across Ash by 6 th Street. The Council will plan to approve plans & specs at its March meeting and to award the project in May. All installation of utilities and grading/gravelling is to be completed in 2018, with paving to be done in 2019. The construction start date will be July 1 st , following Island Days. A temporary bituminous sidewalk will be placed along Ash Ave., to allow for settlement, and for the concrete work to be completed in 2019.
Chlorine Booster Pump	A motion was made by Wolff and seconded by Engelmann to purchase a chlorine booster pump from Quality Flow Systems, Inc. for a cost of \$953. Passed unanimously.
Tree Stump Policy	The City discussed amending the current tree stump policy, to include City responsibility to remove tree stumps on the boulevard if the Tree Board determines that removal of the tree is necessary for public safety. An amended policy will be prepared for the Council's consideration. The public is reminded that City Ordinance requires permission from the Tree Board to plant any tree/shrub on City property or Street right-of-ways.
Resolutions 2-18 & 3-18	A motion was made by Engelmann and seconded by Prokosch to approve Resolutions 2-18 and 3-18, supporting funding for Trunk Highway 5 and US Highway 212, through the Corridors of Commerce Program. All voted in favor except Wolff, who was opposed.
Credit Card Policy	According to the City's Auditor, if City staff are authorized to use credit cards, a policy needs to be in place. A policy was formulated using information from the LMC. A motion was made by Engelmann and seconded by Wolff to approve the proposed Credit Card Policy. Passed unanimously.
2017 Financial Statement	A motion was made by Engelmann and seconded by Seidl to approve the 2017 Financial Statement as presented, contingent upon Auditor approval. Passed unanimously.

Meeting adjourned.
Deb Lingl, City Administrator